



PETER B. GUSTAVSON
School of Business
Executive Programs

The world looks different from here.



University of Victoria (UVIC):

The University of Victoria offers innovative programs for more than 20,000 students. It practices dynamic, hands-on learning, research that makes a vital impact, and discovery and innovation in Canada's most extraordinary academic environment provide an Edge that can't be found anywhere else.

Location:

Victoria, Canada

AUS Requirements/Eligibility:

1. Sophomores encouraged to apply; must have at least 60 credits by program start date; seniors may not go in last semester.
2. Must not go during your graduating semester (last semester).
3. Must have at least a cumulative GPA of 2.5 or above.

AUS Placement Availability and Likelihood:

Please be aware that spaces in this program may be limited, and the number of spaces available for AUS placements will vary from semester to semester. That means that sometimes, access to these spaces will be competitive based on your cumulative GPA, Essay, Reference Letters, and other considerations. AUS International Exchange Office (IXO) will try to accommodate your first choice placements wherever possible, but you should always list several programs in your application, in case space is not available in your first choice university.

Length of Stay:

One or Two semesters.

Courses at the Host:

Exchange students can take from three to five courses depending on their academic comfort level. Students

are not normally able to register in Engineering, Law, or Medicine.

Registration of courses is only done after acceptance into the program. At UVic, students must select courses and register for them online well before the start of term. An admission letter does not guarantee entry to particular courses, so students should register as soon as they are eligible. Most courses fill quickly so students who register after their assigned registration date will have fewer course options. For more information, visit: <https://www.uvic.ca/current-students/home/course-registration/index.php>

A normal course work load for Canadian students is five courses (7.5 units). Exchange students can take from three to five courses depending on their academic comfort level. Course outlines are sent to partner universities in February each year. There are two courses specially designed for and offered to exchange students:

- COM 206: Business English (1.5 units). Business English is designed to support the study of other course material and to enhance the transition to regular business courses offered by Peter B. Gustavson School of Business and UVic. Students in the course will be given opportunities to develop their speaking, listening, reading, and writing skills under the guidance of a highly trained instructor experienced in teaching English as a second language. Students with a TOEFL score of less than 575 are required to enroll in this course.
- COM 390/290: An Introduction to the Canadian Business Environment (1.5 Units). The purpose of this course is to introduce exchange students to the practical realities of doing business in Canada, with Canadians. The course will cover a broad range of topics including an overview of the social, political, and economic environments of Canada. Students with an excellent command of English will be permitted to enroll in the regular business courses offered by Peter B. Gustavson School of Business if

they meet the prerequisites.

SBA: UVic's College of Business is AACSB-accredited. As a business exchange student you must be registered in a minimum of 3 business courses. *UVic cannot guarantee registration into non-business courses, only business courses.* The availability of courses is dependent on whether a student has the proper pre-requisite courses.

There are limited courses in the Faculty of Fine Arts that are open to exchange, so be sure to check the UVic Calendar website: <http://www.uvic.ca/calendar>.

AUS Course Approval:

Upon getting the placement from IXO, students should plan on working on their AUS Course Permission Form and get their classes approved by the department's designated approver for the courses that will be taken abroad. Upon approval, students would be provided with the grades required to transfer credits. Students must achieve the minimum grade as indicated on the form to receive course credit (requirements for credit transfer vary by program).

Each study abroad case is subject to approval.

Program Fees and Costs:

Exchange students pay AUS tuition fees for the full course load (12-16 credits) in addition to Student Activities fees. Any additional costs including housing, lab fees, meal plans, books and insurance will be paid directly to the host university.

AUS Financial Grants and Scholarships:

AUS students on grants/scholarships must obtain approval from the Office of Financial Grants and Scholarships before starting a semester abroad at a host university. In cases where the AUS student pays tuition directly to AUS for study abroad, the student will continue to use their AUS grants and AUS-funded scholarships for that semester abroad. These students should speak with the Financial Grants and Scholarship Manager for more information scholarship@aus.edu.

AUS Sponsored Students:

Students sponsored by external organizations that are in partnership with the AUS Sponsorship Liaison Office will be responsible for asking permission with their sponsor. A Letter to the Sponsor is available from the International Exchange Office. Please contact ixo@aus.edu.

Housing/Accommodation:

- Homestay
Homestay is available to all students. Homestay (room & board) is an excellent way for students to improve their English and experience Canadian living. With homestay, students will be matched with a Canadian host who has been carefully selected for his/her ability to provide a safe, comfortable, and friendly home. The family will provide a private room and food up to CDN \$800 per month. There is also a one time \$250 placement fee. To apply, please

visit: <http://www.uvic.ca/residence/family/index.php>

- Residence

Others may prefer on-campus residence (room & access to cafeteria). Peter B. Gustavson School of Business is allotted 30 single rooms in Residence. Therefore rooms will be assigned on a first come, first serve basis as the applications and deposits are received. The residence location is convenient and all campus facilities can be reached within ten minutes by foot. To apply and find out more information please visit <http://www.uvic.ca/residence/>. If assigned a room, students can make arrangements to move in prior to the Exchange Orientation.

- Off-Campus Housing

Exchange students can also search for accommodation independently. In such instances, students are responsible for undertaking the search process and making food arrangements. Please visit: <http://www.uvic.ca/residence/home/home/off-campus/> for more information. Most accommodation will be available the 1st of September, but some may be available immediately.

Visa:

- Study Permit

REQUIRED: if you will be staying for two terms and/or will participate in the Business Co-op program.

RECOMMENDED: for any students for greater flexibility.

- Entry Visa (Temporary Resident Visa)

Students from certain countries are required to obtain this visa IN ADDITION to a study permit. Please make sure to apply for "multi-entry" visa instead of "single-entry". This allows students to leave and enter Canada many times during your stay.

Check with the Canadian Embassy to enquire if a visa is needed to study in Canada. If so, to apply, students will need to have the following:

- the admission letter sent by the University of Victoria
- proof of funds
- a return ticket
- a valid passport

Please visit: <https://www.canadainternational.gc.ca/uae-eau/index.aspx?lang=eng#> for complete information on Visa application process.

Health Insurance:

1. AON UVic International Students Medical Insurance Program (PRIVATE): <http://extranet.aon.ca/uvic/>
2. British Columbia Medical Services Plan (PUBLIC): <http://www2.gov.bc.ca/gov/content/health/health-drug-coverage/msp>

Medical coverage is compulsory for any international students in Canada. What type of medical insurance is required? It depends on your length of stay. Please read the following section carefully.

If staying for ONE term (4 months), it is recommended to purchase private health insurance in

the students home country. The coverage should be equivalent to the one offered by the British Columbia Medical Services Plan (refer to the BC MSP website). If you are unable to find any insurance plan equivalent to the BC MSP, AON, UVic's designated private insurance company, offers a special insurance plan for shortterm international students. Please apply BEFORE arrival in Canada.

If staying for TWO terms, students may choose to apply for the BC MSP, which will cost approximately \$60 per month. The MSP application must be submitted UPON arrival in Canada and coverage will begin 3 months after the application is submitted. It is important to purchase a private insurance plan for the 3 month waiting period. Also students can choose to stay in a private insurance plan for the entire stay. Either way, it is important to ensure coverage by a medical insurance plan from the moment of entry in Canada until the day of departure.

