

Exchange/visiting students should upload all their visa requirements to the **International Exchange Office (IXO)** application portal <https://aus.studioabroad.com/> (do not send them to VES@aus.edu).

Student Visa Request

Please fill out this form and submit it with the required documents mentioned below to VES@aus.edu or by courier to **Visa and Equalization Services**, Mezzanine Floor M19D, Main Building, PO Box 26666, Sharjah, UAE.

AUS ID:	Date:
Full Name:	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
Visa Request Type: <input type="checkbox"/> New Visa <input type="checkbox"/> Transfer Visa	Semester of Interest: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer

Personal Profile			
Nationality		Previous Nationality	
Place of Birth		Date of Birth	
Religion		Religion's Sect	
Father's Name		Father's Nationality	
Mother's Name		Mother's Nationality	

Passport Details			
Passport No.		Date of Issue	
Place of Issue		Date of Expiry	

Contact Details (UAE if Applicable)			
Home Country Address		UAE Address	
International Mobile No.		UAE Mobile No.	
Email Address		UAE Land No.	

Exchange students should upload items 1, 2 & 5 on their AUS online application. IXO will take care of item 3; please disregard item 4.

Required Documents:

1. Colored copy of your passport copy, valid for at least six months.
2. Four recent photos, passport-size with white background, without sunglasses.
3. For New Students: Acceptance Letter from the Office of Admissions.
4. For Current Students: Arabic Enrollment Letter from the Office of Registrar that confirms **expected date of graduation**.
5. Copy of the current UAE Visa, UAE ID and home country ID (if applicable).

Important Notes:

- Students should not apply for other visas for the UAE while AUS is processing their Entry Permit.
- VES will update you regarding the status of the entry permit via email.
- Do not book your flight to the UAE until you receive your Entry Permit.

Student Signature:

Please contact VES@aus.edu if you have any questions.